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Nominations Sub Committee of the Audit and Risk Management Committee

Date: THURSDAY, 24 FEBRUARY 2022

Time: 2.00 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Alexander Barr (Chairman) Alderman Prem Goyal Deputy Jamie Ingham Clark Jeremy Mayhew Gail Le Coz (External Member) Dan Worsley (External Member)

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Accessing the virtual public meeting

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https://youtu.be/wHQJmhti1EY

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> John Barradell Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. APOLOGIES

2. MEMBER DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

3. **MINUTES** To agree the minutes of the last meeting held on 20 May 2019.

For Decision (Pages 3 - 4)

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

Part 2 - Non-public Agenda

6. CONSIDERATION OF APPLICATIONS FOR THE POSITION OF EXTERNAL MEMBER ON THE AUDIT AND RISK MANAGEMENT COMMITTEE

For Discussion

- 7. QUESTIONS RELATING TO THE WORK OF THE SUB COMMITTEE
- 8. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

NOMINATIONS SUB-COMMITTEE OF THE AUDIT AND RISK MANAGEMENT COMMITTEE

Monday, 20 May 2019

Minutes of the meeting of the Nominations Sub-Committee of the Audit and Risk Management Committee held at the Guildhall at on Monday, 20 May 2019 at 2.00pm

Present

Members:

Alderman Ian Luder (Chairman) Alexander Barr (Deputy Chairman) Deputy Jamie Ingham Clark Kenneth Ludlam Caroline Mawhood

Officers:

Chloe Rew Pat Stothard

- Town Clerk's Department
- Head of Internal Audit and Risk Management

1. APOLOGIES

Apologies were received from Randall Anderson.

2. MEMBER DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The minutes of the last meeting held 25 September 2018 were agreed as a correct record.

4. DISCUSSION RE: SKILLS AUDIT QUESTIONNAIRE

Members discussed the responses to the Audit and Risk Management Committee skills audit questionnaire to identify areas of strength within the Committee, and areas which were lacking and needed to be emphasised in the recruitment process. The Committee Clerk will liaise with Human Resources for the recruitment process to commence in July. The external Member will begin the term in April 2020.

5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT** There was no other business.

The meeting closed at 2.45pm

Chairman

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